

**DEEN DAYAL UPADHYAYA COLLEGE**  
**UNIVERSITY OF DELHI**  
DECLARATION OF FAMILY MEMBERS

**I hereby declare:**

1. that the following are the members of my family residing with and wholly dependent on me:

**NOTE:** A husband/wife/child/parent having an independent source of income is not related as member belonging to the family of the Government servant except when the income including (inclusive of temporary increase in pension equivalent of death-cum-retirement benefits) does not exceed ₹9,000/- per month and Dearness Relief thereon for Central Government Pensioners.

FOR THE PURPOSE OF LEAVE TRAVEL CONCESSION

FOR THE PURPOSE OF MEDICAL RE-IMBURSMENT REMARKS

Sr. No	Name	Age	Relationship	D.O.B.	Sr. No.	Name	Age	Relationship	D.O.B.

2. That my husband/wife is/is not in service if in service, a certificate from the employer to the effect that he/she shall not avail the facility L.T.C/H.T.C. from them hereafter (attached)
3. That my father/mother is /is not a retired/pensioner and the amount of pension drawn by him/them is as shown in the attached income certificate, viz. ₹ \_\_\_\_\_
4. That any change in the list of 'Family Members' declared will be intimated to the office immediately for record.
5. That none of the my family member mentioned above, has the income more than the income limit mentioned above.
6. That I have carefully gone through the contents of letter regarding definition of family.

\_\_\_\_\_  
 Counter signed by the Principal with seal.

\_\_\_\_\_  
 (SIGNATURE OF THE EMPLOYEE)

Name of the Employee \_\_\_\_\_

Designation \_\_\_\_\_

Department \_\_\_\_\_

Date \_\_\_\_\_